

# GYMNASIUM USER GUIDELINES



**TIP\*** You are required to enter your teams practice time into TeamSnap and update accordingly for any changes

- 
- Facility doors will be opened (10) minutes before and re-locked (10) minutes after the commencement time on the license agreement.
  - All groups shall vacate the booked space no later than the end of their license agreement end time. Please time at the end of your booking for clean up. No entering the space until the start of your booking.
  - No Loitering in hallways by Players, Coaches or Families. NO PROPPING DOORS OPEN
  - ONLY WATER is permitted during activities.
  - Schools and school property are no smoking & no vaping areas.
  - Street shoes are not permitted in gymnasiums. All footwear should be clean, non-marking and soft soled.
  - Indoor soccer balls are only permitted in gymnasiums. NO OUTDOOR BALLS!!!
  - Limit activities to the area assigned (actual gym) and restrict participants to these areas.
  - Supervise entrances and adjacent areas to prevent unauthorized persons from entering the building.
  - It is recommended to discourage spectators due to space constraints and the lack of insurance on guardians and loved ones in the event of injury in the space.
  - NO SHOWS are strictly prohibited and will result in the termination of your gym time.
  - CANCELLATION REQUESTS must be sent to the Zone office [scheduling@emsanorth.ca](mailto:scheduling@emsanorth.ca) no later than 18 days prior to the scheduled booking. If you are unable to provide such notice you are required to find an alternate team to use your scheduled time, you must inform the office of any exchanges of gym time from one team to another: [scheduling@emsanorth.ca](mailto:scheduling@emsanorth.ca)
  - Please contact Ryleigh Bridges at [scheduling@emsanorth.ca](mailto:scheduling@emsanorth.ca) should you experience any challenges or problems during your rental. All after-hours emails will be returned the next business day.