



**EMSA North  
Policy**

**Number: P.12.19.22.3**      **Adopted by Board on: December 19, 2022**

<b><u>Policy Type:</u></b>					
Structure <input type="checkbox"/>	Objectives <input type="checkbox"/>	Registration <input checked="" type="checkbox"/>	Game Regulation <input type="checkbox"/>	Discipline <input type="checkbox"/>	Security <input type="checkbox"/>

**Title: Late Registration Policy**

**Policy Statement:**

- For the Outdoor Season ON TIME Registration Closes the 1<sup>st</sup> Monday in March\*
- For the Indoor Season ON TIME Registration Closes the 1<sup>st</sup> Monday in September\*

The Edmonton North Zone will establish the registration period open dates each season. To have a registration considered ON TIME you must have a completed registration (see Registration Policy) before the ON TIME Registration Close date. All ON TIME registrations are guaranteed a spot on a team.

Any incomplete registrations after this date will no longer be considered ON TIME and will now be considered LATE. Any registrations that come in after this deadline will also be considered LATE.

LATE registrations will all be waitlisted until space becomes available, and payment for the program will not automatically be granted. Notice of available space on teams will come via email from the zone office to the Portal Account holder. This notice will provide a link to complete the registration and payment on a 1<sup>st</sup> come 1<sup>st</sup> serve basis.

LATE registrations will be placed on teams based on availability in the order in which they COMPLETED their registration via the link provided. Players are not guaranteed any special placement requests after the ON TIME registration deadline.

LATE registrations could be subject to a late registration fee. \*\*

\*Unless otherwise specified – notice will be put up on our website.  
 \*\*Late registration fees are decided by the Board each season and will be posted on our website.

**Purpose:** To Establish the difference from ON TIME and LATE registrations