



**EMSA North  
Policy**

**Number: R.01.12.22.01**

**Edited by the Board on: 11.16.22**

<b><u>Policy Type:</u></b>					
Structure <input type="checkbox"/>	Objectives <input type="checkbox"/>	Registration <input checked="" type="checkbox"/>	Game Regulation <input type="checkbox"/>	Discipline <input type="checkbox"/>	Security <input type="checkbox"/>

**Title: Transfer Policy**

**Policy Statement:**

**Community Transfers**

Community transfers can be requested when registering in the EMSA Soccer portal however they are still subject to review before final approval and team placement. The final approval will be based on space (home community players get a spot first) and history of being on a team.

Player Transfer requests must be resolved within 48 hours of the player completing registration (including payment). If the community fails to initiate the request within this period the request will be escalated to the Zone to process.

A Community Director or Age Level Director may transfer a player outside of the home community, when it has NOT been requested by the player for the following purposes:

- Home Community is not hosting a team in that division
- The team in that division is already full

Consultation with the player/parent will not be required nor their approval to do so, in this instance as the priority remains finding a place for the player to play. Proximity to home community will be considered. The parent will be informed once the transfer is complete.

**Age Transfers**

Age Bump requests to move up 1 age group will be automatically approved; however, they are still subject to review before final approval for team placement. Final approval will be based on space (current age specific children on teams first) and history of being on a specific team. If there is a difference in fees to move up an age group, once this is approved the fee difference will need to be paid.

Age bumps to request to move up 2 age groups must be submitted in writing to the EMSA North Board of Directors, and it shall be brought for special approval.

Age bumps to request to move down an age group will only be considered for medical purposes. A professional Dr. Note will be required detailing the request to play down. This must be sent to the EMSA North Board of Directors to be brought forth for approval.

**LATE REGISTRATIONS:**

There are no guarantees on Transfer request approvals for registrants that register **after ON time registration is complete**. Even if the player has team history or lives in the Community, all late registrations are subject to play wherever there is space and there are no guarantees any special requests can be honored.

**Purpose:** To Ensure all parties are aware the transfer process in the North Zone